

## **Music Business and Technology Internship Requirements and Procedures.**

The goal of the internship is to help the student gain experience in the handling of audio equipment, as well as cultivating people skills. The exposure to a regular working environment in audio will provide a deeper insight into the routines and procedures of the business.

1. Preparation
  - The candidate will pick an available institution, and initiate a first meeting with the contact person. This meeting will determine the needs and expectations of the institution.
  - After the initial meeting the candidate will write an essay that reflects upon the question of, in what ways the internship is compatible with the student's needs and expectations. In the (likely) case of discrepancies, an outline of how these will be dealt with is needed.
2. In Progress
  - Progress reports, describing activities and routines, are expected on a weekly basis.
3. Finishing up
  - The candidate will provide a closing essay that reflects upon the experiences gained during the internship.